Accounting & Tax Services Proposal

For UAE shops, traders and growing businesses

Prepared for	UAE shops, traders, wholesalers and online sellers
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Prices valid until	31 March 2027

SAAZ NEXUS FZE keeps your books, files your VAT and Corporate Tax returns and sends you clear reports, for one fixed monthly fee. You get a qualified accountant without the cost of employing one, and you can add payroll, marketplace and website services as you grow.

Who we help

- **Shops and retailers** that need monthly books and VAT returns done on time.
- **Traders and wholesalers** that need stock, cost and profit tracked by product.
- **Amazon.ae and Noon sellers** that need marketplace sales and fees reconciled.
- **New and growing companies** that need VAT and Corporate Tax registration and a clean start.

No staff costs: outsource instead of hiring

When SAAZ NEXUS keeps your accounts, you carry none of the costs of employing an accountant. We work under our own trade licence, with our own visas, insurance and software; you pay one fixed monthly fee.

Cost item	In-house accountant	SAAZ NEXUS
Salary and allowances	Paid by you every month	**One fixed monthly fee**
Work permit and residence visa, renewed every two years	Paid by you	**None:** we hold our own licence and visas
Health insurance, required for every residence visa	Paid by you	**None**
End-of-service gratuity: 21 days' basic salary per year for the first five years	Paid by you	**None**
Annual leave of 30 days, and cover while away	Paid by you	**None**, and no gaps in service
WPS salary processing and labour-law duties	Your responsibility	**None**
Recruitment, training, computer and accounting software	Paid by you	**Included**, with NexusERP

For example, an accountant on a basic salary of AED 5,000 builds up AED 3,500 of gratuity for every year of service, before visa, insurance and leave costs (UAE Government portal).

1. Accounting, bookkeeping and tax

We keep your books every month in NexusERP, our UAE accounting platform, so you always know your profit, stock and cash, and every tax return is filed on time.

Every two weeks

- Sales and gross profit report by product and customer, sent to your WhatsApp or Telegram

Every month

- Sales, purchases, expenses and bank transactions recorded from your invoices and statements
- Bank and supplier reconciliations
- Stock and cost of sales tracked by product
- A management report by the 15th: profit and loss, cash, money owed to you and by you

VAT

- VAT registration, or a review of your current registration
- Each VAT return prepared, checked and filed through your EmaraTax account with your approval
- Import VAT on your shipments accounted for correctly under the reverse charge

Corporate Tax

- Corporate Tax registration check
- Annual Corporate Tax return, filed within 9 months of your financial year-end
- Small Business Relief claimed where you qualify: revenue up to AED 3 million can be taxed at zero for periods ending up to 31 December 2029, but you must still register, file and keep records (Ministerial Decision No. 131 of 2026)
- Year-end financial statements

Reminders: a WhatsApp or email alert before every VAT and Corporate Tax deadline.

2. E-invoicing readiness

E-invoicing becomes compulsory for most UAE businesses in 2027, VAT-registered or not. Invoices must then be issued as structured electronic files through an accredited service provider (KPMG, July 2026).

Annual revenue	Appoint an accredited provider by	E-invoicing compulsory from
Under AED 50 million	**31 March 2027**	**1 July 2027**
AED 50 million or more	30 October 2026	1 January 2027

We check your invoices and customer and product data, help you choose an accredited provider and run test invoices before go-live. NexusERP already produces e-invoices in the UAE PINT AE format.

3. Payroll and WPS

Since 1 June 2026, salaries must reach staff through WPS before the first day of the following month; from 5 days late, MOHRE can suspend new work permits, and penalties rise after that (Ministerial Resolution No. 340 of 2026, Deloitte).

- Salaries, deductions, leave and overtime calculated every month
- WPS salary file prepared for your bank or exchange house before the deadline
- Monthly provision for gratuity and leave, so year-end brings no surprises
- Alerts before work permits, residence visas and Emirates IDs expire

4. Marketplace growth: Amazon.ae and Noon

Amazon.ae and Noon can sell your stock to shoppers across the UAE without a new shop. Some products, such as cosmetics, food and electrical goods, need a UAE registration or certificate before they can be listed, so we check this first.

1. Set up your seller accounts on Amazon.ae and Noon in your company's name.
2. Choose your first products with the best demand and margin, using marketplace sales data.
3. Write listings in English and Arabic, with clean product photos.
4. Set up delivery: marketplace fulfilment or your own.
5. Send a monthly report: sales, marketplace fees, margin per product and reorder alerts.

5. Website and online presence

- **Bilingual website (English and Arabic)** with a WhatsApp button and map, on your own domain.
- **Google Business Profile:** complete details, photos and regular posts.
- **Review plan:** a QR card for your counter and a WhatsApp message asking satisfied customers for a genuine review.
- **Business plan and financial model** for a bank facility, a new partner or an investor.

Packages and fees

Choose a monthly package, then add one-time services as you need them.

Monthly package	Includes	Fee per month
Essential	Bookkeeping for up to 150 transactions a month, VAT returns, sales and gross profit report every two weeks on WhatsApp or Telegram, monthly management report, deadline reminders; the annual Corporate Tax return is included on a 12-month contract	**AED 1,200**, plus AED 300 per extra 100 transactions
Business	Essential, plus payroll and WPS file for up to 5 staff, gratuity and leave provisions	**AED 1,500**, plus AED 50 per extra employee
Growth	Business, plus Amazon.ae and Noon store management and Google profile updates; minimum 3 months	**AED 2,000** + 6% of net marketplace sales

One-time service	Fee
Bilingual business website (domain at cost)	**AED 2,700**, plus AED 100 per month for hosting and care
Marketplace set-up, up to 20 listings (photos extra)	**AED 1,500**
VAT or Corporate Tax registration	**AED 500**, free with a 12-month package
E-invoicing readiness	**AED 1,500**, free with the Business package for 12 months
Catch-up bookkeeping for past months	**AED 700** per month of records
Business plan and 3-year financial model (15 to 20 pages, two rounds of revisions)	**AED 3,000**

Net marketplace sales means sales after returns, excluding VAT. Fees are payable monthly in advance; VAT is added where applicable. Government, registration, marketplace, domain and hosting fees are paid by you at cost.

How we start

1. **Week 1:** a 30-minute call to confirm scope; you share your trade licence, VAT and Corporate Tax certificates and the last three months' bank statements.
2. **Week 2:** your books are set up in NexusERP and opening balances are agreed.
3. **Weeks 3 and 4:** payroll and WPS reviewed if included; your first management report and compliance calendar delivered.

Why SAAZ NEXUS

- **26 years in finance:** accounting, FP&A, IFRS reporting and UAE VAT and Corporate Tax.
- **Our own UAE software:** NexusERP keeps your books, is ready for e-invoicing and sends reports to your phone.
- **One partner:** accounts, compliance and online growth, with one point of contact.
- **Confidential:** your data sits in its own separate workspace, and we sign a confidentiality agreement before we start.

Get a quote in one message

Send us these four details on WhatsApp and we will confirm your package the same day:

1. Your business type (shop, trading, services, online seller)
2. Number of sales and purchase invoices per month
3. Number of staff
4. VAT registered: yes or no

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Sources: KPMG (e-invoicing), Entrepreneur Middle East (Small Business Relief), Deloitte (WPS), UAE Government portal (gratuity).